

Lecturer Professional Development Fund 2024-2025
Cover Sheet Template for Requests **for AY 2024-2025**

Name	
Department	
Decanal Unit/Unit	
Campus	
E-mail	
Professional Development Activity or Activities	
Amount of Funding Requested with Detailed Budget	
Semester	☐ Fall 2024 ☐ Spring 2025 ☐ Summer 2025
Endorsement by Department Chairperson or Program Director	
Review by Dean/Head of Unit	☐ Approved ☐ Not approved Signature: _____

Please include your project statement on the following page, including how the project relates to the professional development criteria¹ (limited to one page).

¹ Requests for funding must meet the following criteria: “[P]rofessional development activities specifically related to the pedagogic and related professional development needs of Lecturers to enhance faculty knowledge, skills and/or abilities in connection with and related to their professional activities at Rutgers.”